

GUAM BOARD OF BARBERING & COSMETOLOGY

REGULAR BOARD MEETING

Monday, February 3, 2025 at 9:00 AM (Guam ChST)

Join Zoom Meeting

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Meeting ID: 884 3386 9364

Passcode: 401091

MINUTES

Agenda Item		Discussion/Decision	Responsible party	Reporting time frame	Status	
I	CALL TO ORDER	Meeting Chaired by A. Taitano-Sablan, Chairperson	Chair	0918	Call to Order	
	Roll Call	GBBC <i>Present:</i> <input checked="" type="checkbox"/> Ashley Taitano-Sablan, Chairperson <input checked="" type="checkbox"/> Marcy Tiong, Vice-Chairperson <input type="checkbox"/> Raymond Santos, Treasurer <input checked="" type="checkbox"/> Joseph Blas, Secretary <i>Virtually Present:</i>	Other Attendees: <i>Present:</i> Jennifer Bruan, HPLO <i>Virtually Present:</i> Breanna Sablan, HPLO Laura Black Juliana Santos	GBBC	0918	Quorum Established
	Election of Officers	<i>Motion to Table Until Next Meeting: M. Tiong; 2nd: J. Blas</i>		0918	Unanimously Tabled	
	Proof of Publication	Guam Daily Post and Public Notice: 01/27/2025 and 01/30/2025		0919	Confirmed	
II	APPROVAL OF AGENDA	<i>Motion to Approve: J. Blas; 2nd: M. Tiong</i>	GBBC	0920	Unanimously Approved	
III	APPROVAL OF MINUTES	<i>Motion to Approve 01/06/2025 Meeting: J. Blas; 2nd: M. Tiong</i> A minor issue was raised regarding the incorrect spelling of a business name in the minutes from the December meeting. It was noted that the name of the business was spelled wrong, in the "New Business" section, under item D1. The name, "butter and cream" was highlighted as needing correction. A motion was made to approve the minutes from December 2nd, with the amendment to correct the business name to and the spelling of the word "cream" to Kreem and Butter. <i>Motion to Approve Minutes as Amendment: J. Blas; 2nd: M. Tiong</i>	GBBC	0920	Unanimously Approved as Amended	
IV	HPLO ADMINISTRATOR'S REPORT	The report covered several updates. First, there were initial technical difficulties with the theory examinations, primarily related to time zone issues, but these have now been resolved. However, one applicant's attempt to take both the theory and practical exams on the same day caused delays, especially since they did not have their photo ID, which is required for verification. Moving forward, it was suggested that applicants should not schedule both exams on the same day. Efforts to offer practical exams remotely are still in progress, with hopes of rolling it out within the current fiscal year. Additionally, the board was informed that there is no update on the ethics training calendar for this fiscal year yet, but it will be shared once available. A total of 49 applicants participated in the practical	HPLO	0925	No Report	

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		examinations held in January. B. Sablan also mentioned plans to collaborate with the board on creating educational content, addressing frequently asked questions, and improving understanding of requirements for applicants, especially around apprentice renewals. This content will be shared through websites and media outlets to educate the public.			
V	TREASURER'S REPORT	<p>An update was provided by B. Sablan on financial status as of January 29, 2025. The report covered various object classes, including travel (220), contractual (230), supplies (240), equipment (250), and miscellaneous payments, which primarily consist of board stipends. A portion of the budget, such as for travel and equipment, is held in reserve until specific requests are submitted. The available balance for each category with expenditure was noted. Funds for travel and equipment are only released when requests are made, based on quarterly fiscal requirements.</p> <p>The report also touched on revenue collected from license fees, with \$132 collected in October 2024, though data for November, December, and January is not yet available. Updates on these figures are expected by the next board meeting.</p>	B. Sablan	0930	Noted
VI	OLD BUSINESS	<p>A. Rules and Regulations – Ongoing The board discussed the need for a work session to review and finalize the legal document concerning their rules and rights. A tentative work session was scheduled for March 10th, following the next board meeting, to allow time for further review and preparation. It was suggested that the board attorney review the current draft in advance of the meeting to ensure progress. Additionally, the board discussed the importance of comparing fee schedules from at least three other jurisdictions to assess the potential impact and ensure all bases are covered. A. Taitano-Sablan volunteered to handle this comparison, with the possibility of reaching out to the regional director for additional information.</p> <p>The topic of adding an application fee for processing the online theory exams was raised, with plans to collaborate on determining the necessary adjustments. The regional comparison will focus on states within the western region, as this is more aligned with their area. At the next meeting, the board has planed to have gathered the necessary information to move forward.</p>	GBBC	0934	Noted, Work Session Date Set for March 10 th .
		A. Complaints			
		<p>1. GBBC-CO-2024-0002 – Date Received: 04/22/2024. No Report due to the absence of R. Santos.</p>	R. Santos		In-Progress,
		<p>2. GBBC-CO-2024-003 – Date Received: 06/25/2024 J. Blas and J. Braun are trying to arrange a meeting to address the matter, potentially for the following week, with Tuesday being a likely option. This meeting will help determine the next steps in resolving the complaint. The board acknowledged the progress made in arranging this meeting.</p>	J. Blas		In-Progress
		B. Applications for Examination			
		<p>1. Sunhee Lim – Cosmetologist A. Taitano reiterated a previous recommendation, suggesting that since the third party had already verified the legitimacy of the school and program, the applicant should directly request a</p>	GBBC		Unanimously Tabled

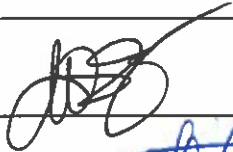
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		breakdown of hours from the school. The school should then send this breakdown to the board in the same manner as they would send a transcript. A. Taitano noted that if the applicant attended a four-year program, it should contain sufficient hours to meet the board's requirements, but clarification was needed to confirm the specific hours completed. <i>Motion to Table Pending Breakdown of Hours: M. Tiong; 2nd: J. Blas</i>			
		C. Applications for Apprentice			
		1. Xuan T. Nguyen Manicurist <i>Motion to Table Pending Board Verification: M. Tiong; 2nd: J. Blas</i>	GBBC		Unanimously Tabled
VII	NEW BUSINESS	A. Complaints	GBBC	0946	
		1. GBBC-CO-2025-O1 M. Tiong and A. Taitano-Sablan expressed the need to recuse themselves from this complaint at the next meeting, A. Taitano-Sablan will discuss assigning this complaint to R. Santos. <i>Motion to Table: M. Tiong; 2nd: J. Blas</i>			Unanimously Tabled
		B. Application for Examination			
		1. Jerome Devera Cosmetologist It was noted that J. Devera is missing his transcripts, and some of his reference letters are incomplete due to missing contact information. <i>Motion to Table Pending Documents: J. Blas; 2nd: M. Tiong</i>			Unanimously Tabled
		2. Baron Queja Gumban – Cosmetologist <i>Motion to Approve: J. Blas ; 2nd: M. Tiong</i>			Unanimously Approved
		3. Juliana Faith R. Santos – Cosmetologist <i>Motion to Table Pending Transcript: M. Tiong; 2nd: J. Blas</i>			Unanimously Tabled
		4. Odessa Rozelle F. Gose – Manicurist The board discussed, O. Gose has a copy of her transcript, it is not the original, and the board requires an official seal from the school to verify the proper hours. Additionally, her apprentice application was found to be incomplete, specifically missing the establishment name and the license number for her supervisor. <i>Motion to Conditionally Approve Pending Documents: J. Blas; 2nd: M. Tiong</i>			Unanimously Conditionally Approved
		5. Ting-Hsuan Li – Manicurist <i>Motion to Conditionally Approve Pending Transcript: M. Tiong; 2nd: J. Blas</i>			Unanimously Conditionally Approved
		6. Gui Rong Peng – Manicurist <i>Motion to Approve: J. Blas; 2nd: M. Tiong</i>			Unanimously Approved
		7. Naomi Hatakeyama San Nicolas – Cosmetologist <i>Motion to Approve: M. Tiong; 2nd: J. Blas</i>			Unanimously Approved
		C. Application For Apprentice			
		1. Jerome Devera - Cosmetologist <i>Motion to Table: J. Blas; 2nd: M. Tiong</i>			Unanimously Tabled

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		<p>2. Baron Queja Gumban – Cosmetologist <i>Motion to Approve: J. Blas; 2nd: M. Tiong</i></p>			Unanimously Approved
		<p>3. Juliana Faith R. Santos – Cosmetologis <i>Motion to Table Pending Transcript: M. Tiong; 2nd: J. Blas</i></p>			Unanimously Tabled
		<p>4. Odessa Rozelle F. Gose – Manicurist <i>Motion to Conditionally Approve Pending Documents: J. Blas; 2nd: M. Tiong</i></p>			Unanimously Conditionally Approved
		<p>5. Gui Rong Peng - Manicurist <i>Motion to Approve: J. Blas; 2nd: M. Tiong</i></p>			Unanimously Approved
		<p>6. Naomi Hatakeyama San Nicolas - Cosmetologist Six Month Permit <i>Motion to Approve: M. Tiong; 2nd: J. Blas</i></p>			Unanimously Approved for Six Months
		D. Applications for Establishment			
		<p>1. Luxury Nails Guam - New <i>Motion to Approve: J. Blas; 2nd: M. Tiong</i></p>			Unanimously Approved
		<p>A. Mariacy Beauty Academy The board discussed the situation regarding Mariacy Beauty Academy, which had been granted a six-month establishment license based on the assumption that a new owner would take over the school. However, the potential new owner has now pulled out, and the school is not moving forward with new ownership, meaning the reason for granting the extension is no longer valid. The board questioned whether the establishment license should remain valid, given that the school is still under the original owner who failed to begin the accreditation process within the two-year timeline. The school had been expected to complete specific accreditation requirements, such as attending workshops, but these requirements were not fulfilled. A. Taitano-Sablan proposed allowing the school until February 28th to inform their students about the situation and give them time to make arrangements. Further concerns were raised about whether the school currently has certified instructors, as this is a key factor in determining whether the school can continue operations under its current status. After discussion, a motion was made to allow the establishment license to expire on February 28th, giving the school a few more weeks to provide clarification. The board agreed to revisit the situation in the March meeting, allowing the school to present any additional information or plans to continue operations. <i>Motion to Approve New 02/28/2025 Expiration Date: J. Blas; 2nd: M. Tiong</i></p>			New Expiration Date for Establishment License was Approved by the GBBC
VIII	NEXT BOARD MEETING	Next Scheduled Meeting: March 10, 2025	GBBC	1018	Set Date
IX	ADJOURNMENT	<i>Motion to Adjourn: M. Tiong; 2nd: J. Blas</i>	GBBC	1018	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted:

Submitted by the GBBC Secretary:



Date: 3/10/25

Approved by the GBBC with or without changes:



Date: 3/10/25

Certified by or Attested by the Chairperson:



Date: 3/10/25